



BELKNAP COUNTY COMMISSIONERS
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John H. Thomas
Vice-Chairman
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Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes June 15, 2011

Commissioner Philpot called the Belknap County Commissioners meeting to order at 5:30 PM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

Corrections Master Plan: Mr. David Bennett, of David Bennett Consulting met with the Commissioners after spending the last few days meeting with judges, prosecutors, corrections officials and local law enforcement personnel. A Community Corrections Council will be formed that will include the county Superior Court and the Laconia District Court judges, the county prosecutor, public defenders, law enforcement officials and county officials including the County Administrator Debra Shackett and Corrections Superintendent Daniel Ward, Sr. Justice James D. O'Neill III, of the Belknap County Superior Court, has agreed to chair the committee, which will include approximately 16 people. Mr. Bennett also noted that Justice Tina Nadeau, Chief Justice of New Hampshire Superior Court, has expressed a strong interest in being involved in the process in an ex-officio capacity. The Commissioners are very excited about this!

Approval of minutes: M/Nedeau, S/ Thomas to approve the 6/1/11 minutes and 6/1/11 no public minutes. Unanimous. **Motion carries.**

Administrators report: Administrator Shackett recommended that the HVAC Design System for the Courthouse be awarded to WV Associates of Keene, NH. Not only were they the lowest cost but they are also the architects that have been chosen to assist on the administration wing renovation. The company has a solid history, good references and Ms. Shackett has spoken/met with them. They are aware of the county's sensitivity to the historic nature of the courthouse. Total cost is \$17,500 for everything (including construction oversight). The other two bidders were approx. \$30,000 more for a total cost) M/Thomas, S/Nedeau to award the bid to WV Associates of Keene, NH for \$17,500 based on the recommendation of the County Administrator. Unanimous. **Motion carries.**

Roof Project: Administrator Shackett updated the Board that Gary Goudreau is currently writing the RFP for the roof project at the courthouse. Mr. Goudreau is NOT recommending real

slate for this project as it is not a practical option. There will be two options available for the new roof; asphalt and artificial slate.

HVAC Control System upgrade; Nursing Home: Administrator Shackett recommends awarding the bid to TRANE out of Bedford, NH for \$40,212. (This comes out of the energy grant money) Commissioners want to know when they will be able to start as they are very anxious to get it done. M/Nedeau, S/Thomas to award the bid to TRANE for \$40,212 as recommended. Unanimous. **Motion carries.**

County Attorney Office Secure Door: There are two options available, glass and wood. Commissioners asked Ms. Shackett to put this on the next meeting's agenda and to review the options then.

Social Media Policy: Administrator Shackett recommends adopting the Social Media Policy, as presented. This has been vetted at different levels, and this is the final recommendation. M/Thomas, S/Nedeau to approve the Social Media Policy. Unanimous. **Motion carries.**

Public Hearing on Boys and Girls Club CDBG: Administrator Shackett briefed the Commissioners that tonight's public hearing has been canceled due to the fact that the Boys and Girls club will not pursue a CDBG at this time.

UNH Cooperative Extension: Debra met with the Cooperative Extension to continue discussions on their move out of the county offices. They asked if instead of handing back unused funds at the end of the year, they can use it to renovate a space they found to rent instead. Debra said yes. The money that has been added to their appropriation was to be used for "relocation". Commissioners concur. Ms. Shackett said now that they know it's ok to use the money for that; she asked them to move forward with relocation as soon as possible.

Adjourn: M/Nedeau, S/Thomas to adjourn at 6:32 PM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant